

Agenda



Performance Scrutiny Committee - Partnerships

Date: Wednesday, 9 January 2019

Time: 5.00 pm

Venue: Committee Room 1 - Civic Centre

To: Councillors M Rahman (Chair), D Davies, Y Forsey, R Hayat, J Hughes, S Marshall, R Mogford, T Suller and K Whitehead

Item

- 1 Agenda yn Gymraeg / Agenda in Welsh (Pages 3 - 4)
- 2 Apologies for Absence
- 3 Declarations of Interest
- 4 Minutes of the Meeting held on 7 November 2018 (Pages 5 - 8)
- 5 Public Services Board - Well-being Plan Mid-Year Update (Pages 9 - 44)
- 6 Conclusions of Committee Reports
- 7 Scrutiny Adviser Reports (Pages 45 - 54)
 - a) Forward Work Programme Update (**Appendix 1**)
 - b) Action Sheet (**Appendix 2**)
 - c) Information Reports
 - d) Scrutiny Letters / Public Services Board Minutes

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Agenda

Pwyllgor Craffu ar Berfformiad – Partneriaethau

Dyddiad: Dydd Mercher, 9 Ionawr 2019

Amser: 5 y.p.

Lleoliad: Ystafell Bwyllgora 1 – Canolfan Dinesig

Y Cyngorwyr: M Rahman (Cadeirydd), D Davies, Y Forsey, R Hayat, J Hughes, S Marshall, R Mogford, T Suller and K Whitehead.

Eitem

1. Agenda yn Gymraeg
2. Ymddiheuriadau am Absenoldeb
3. Datganiadau o Fuddiant
4. Cofnodion y Cyfarfod a 7 Tachwedd 2018
5. Bwrdd Gwasanaethau Cyhoeddus - Diweddariad Canol-Flynedd Cynllun Lles
6. Casgliad Adroddiadau Pwyllgor
Yn dilyn cwblhau adroddiadau'r Pwyllgor, gofynnir i'r Pwyllgor ffurfioli ei gasgliadau, argymhellion a sylwadau ar eitemau blaenorol ar gyfer gweithredu.
7. Adroddiad Cynghorydd Craffu
 - a) Diweddariad o'r Flaenraglen Waith - **Atodiad 1**
 - b) Taflen Gweithredu - **Atodiad 2**
 - c) Adroddiadau Gwybodaeth
 - d) Llythyrau Craffu / Cofnodion Bwrdd Gwasanaethau Cyhoeddus

Person cyswllt: Meryl Lawrence, Cynghorydd Craffu

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Dyddiad cyhoeddi: Dydd Mercher, 2 Ionawr 2019

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Minutes



Performance Scrutiny Committee - Partnerships

Date: 7 November 2018

Time: 5.00 pm

Present: Councillors M Rahman (Chair), D Davies, Y Forsey, R Hayat, J Hughes, S Marshall, T Suller and K Whitehead

In Attendance: Meryl Lawrence (Scrutiny Adviser) and Lisa Davies (Governance Officer)

Apologies: None

1 **Declarations of Interest**

None.

2 **Minutes of the Meeting held on 25 July 2018**

The minutes of the meeting held on 25 July 2018 were approved as a true and accurate record, subject to the following amendments:

- Item 3 ' Public Services Board – Single Integrated Plan Annual Report 2017/18 – The ~~The~~ Lead informed the Committee that these figures were just from the Partnership work completed and did not include Health Board only work.

Members commended the Scrutiny Team upon the level of detail in the Minutes, in which they found the level of information helpful to reflect back upon in the future.

3 **Cardiff Capital Region City Deal Joint Scrutiny Committee Update**

Reference was made to the debate at Council when the nomination to the Cardiff Capital Region City Deal Joint Overview and Scrutiny Committee had been approved. The Scrutiny Adviser clarified that the Committee had been advised in its April meeting as part of the Work Programme Update that a report was expected regarding arrangements for the Joint Overview and Scrutiny Committee and Members had discussed the potential nomination to the Joint Committee. Subsequently, Committee Members had been sent an email giving them the opportunity to request a special meeting of the Committee to formally consider and debate the Committee's nomination, prior to the Council meeting. All Members expressed their support for the nomination of this Committee's Chair to be submitted to Council for consideration and approval, and this was subsequently supported and adopted by Council in September.

The Chair presented a brief overview to the Committee upon the first meeting of the Cardiff Capital Region City Deal Joint Overview and Scrutiny Committee which took place on 15th October 2018.

He advised that immediately before the first Joint Committee meeting, an overview of the Cardiff Capital Region City Deal was presented by Kellie Beirne - Programme Director,

Elizabeth Weale – Solicitor – Operational Manager and Hrijinder Singh – Accountancy Manager. Members nominated by each of the 10 local authorities, their Deputies and Scrutiny Officers were in attendance for the Briefing which included: the Purpose of the City Deal; Governance Framework; the Decision Making Process, and; a comprehensive report from the Accountancy Manager which explained how the deal was funded, the finance from each local authority, the 5 year plan and assurance.

The Chair advised that there was a £1.2 billion fund, with £74 million being invested in the Metro system. A fund of 64 Million had been set up by Central Government for Regional Projects, and there were plans to approach this with a view to future funding bids being submitted by the City Deal. The City Deal related in the main to projects that impact upon the whole City Deal geographical area e.g. the South Wales Metro which impacts upon that footprint and travel to work, and for leisure and tourism. Given the high level of investment within the City Deal and the number of key projects, this was an important role for the Joint Committee to scrutinise.

Members asked the following questions, which were answered by the Chair of the Committee, in the capacity of the Member nominated to the Joint Overview and Scrutiny Committee by Newport City Council:

- As the Project is the first of its type in Wales, members queried how the funding would be spread across the 10 Authorities, and were there any Terms of Reference to state how everyone gets their fair share of the £64 billion fund. The Chair explained that the £64 Billion fund had been set up by Central Government for Regional Projects and that to date they had not been approached for Welsh projects for this funding, so the City Deal Officers would be arranging a meeting with a view to bidding in future.
- Members asked how the Joint Committee would ensure projects were not Cardiff centric and that any of the proposed projects benefit the Newport area. The Chair confirmed that the purpose of the project was to benefit the region as a whole, explaining that any projects in the region should benefit the other Authorities and therefore have a positive impact.
- A Member asked for information about what would be scrutinised by the Joint Overview and Scrutiny Committee. The Chair clarified it was not possible to scrutinise all the projects as there would be 2 meetings in this financial year and no more than 4 meetings in the next financial year, and the focus would be on risk. As initial development of its Forward Work Programme the Joint Overview and Scrutiny Committee had requested:
 - A site visit to the Semi-Conductor facility in Newport;
 - To scrutinise the Cardiff Capital Regional City Deal Business Plans;
 - A report upon the South Wales Metro System;
 - Briefings upon planned projects.

It was advised that the ten local Authorities' responsibilities were set out in the Joint Working Agreement signed by each Local Authority.

- Given the high level of funding and number of complex projects being operated under the City Deal, Members stressed the importance of ensuring Members of the Joint Overview and Scrutiny Committee had a good understanding of projects and finances. In order to scrutinise thoroughly and ensure funds are spent effectively Joint Overview and Scrutiny Committee Members should be offered Financial Training, independent financial advice should be provided to the Joint Overview and Scrutiny Committee and advice and support could be sought from Wales Audit Office.

Conclusions:

1. The Committee noted the update provided by the Chairperson following the first meeting of the Joint Overview and Scrutiny Committee held on 15 October 2018 and recognised the importance of the joint scrutiny of the City Deal.
2. The Scrutiny Adviser agreed to circulate the training slides to Members of the Committee, and the Minutes of the Joint Scrutiny Committee once they become available.
3. The Committee would receive further updates following future meetings of the Joint Overview and Scrutiny Committee.

4 Scrutiny Adviser Reports

a) Forward Work Programme Update

The Scrutiny Adviser presented the Forward Work Programme Update and advised the Committee of the topics due to be discussed at the next two committee meetings:

Wednesday 9 January 2019, the agenda items;

- Well-being Plan Mid-Year Performance

Wednesday 6 March 2019, the agenda items;

- Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy;
The Committee requested that appropriate Partner Representatives e.g. Police, Public Health / PSB, be invited to attend for this item alongside the Newport City Council Officers indicated.
- Education Achievement Service (EAS) Business Plan

She also advised that two Regional Reports that had been scheduled to be considered at the meeting today had been included for reference within the Committee's Work Programme Update and would be rescheduled subject to the availability of the report from Regional Officers.

The Committee requested that the start time of the Well-being Plan and Well-being Assessment Briefing scheduled for 21 November be amended to 5pm.

The Scrutiny Adviser referred to the postponement of the Briefing upon NORSE and Newport LIVE, due to the high level of apologies received when it had been scheduled for 27 September. Members requested that the Briefing be rescheduled between January and April 2019.

Members requested that Briefings be held on a Wednesday at 5pm and not the same week as Meetings of Council, to avoid two consecutive late night meetings.

A Member proposed that the Wastesavers Partnership be added to the Committee's Forward Work Programme. Following discussion, the Committee requested a Briefing on an Overview of the Wastesavers Partnership be added to its Forward Work Programme to be arranged by April 2019, before considering whether to include the topic in the Committee's 2019/20 Forward Work Programme.

b) Action Sheet

The Scrutiny Adviser presented the action sheet to the Committee and advised that as indicated in the table, four actions had been addressed and the information had been circulated to the Committee. She advised that the remaining action relating to the Single Integrated Plan - Nitrous Oxide Update would be chased and provided shortly and remain on the Action sheet until Members received the information.

c) Information Reports

There were no Information Reports to bring to the Committee's attention.

d) Scrutiny Letters

Members noted the Minutes of the Public Services Board held on 2 October 2018 and the response within the Minutes to the Committee's comments upon the Single Integrated Plan - Annual Report which had been sent to the Public Services Board by Scrutiny Letter.



Scrutiny Report

Performance Scrutiny Committee - Partnerships

Part 1

Date: 9 January 2019

Subject Public Services Board - Well-being Plan Mid-Year Update

Author Scrutiny Adviser

The following people have been invited to attend for this item:

Intervention:	PSB Intervention Lead Invitee:
The Newport Offer	Will Godfrey (Newport City Council)
Strong Resilient Communities	Supt Ian Roberts (Gwent Police) Nicola Prygodzicz (ABUHB)
Right Skills	Gary Handley (Coleg Gwent)
Green & Safe Spaces	Huw Jakeway (South Wales Fire and Rescue Services)
Sustainable Travel	Will Godfrey (Newport City Council)

Section A – Committee Guidance and Recommendations

1 Recommendations to the Committee

The Committee is asked

1.1 To consider the following Public Services Board Well-being Plan Delivery Progress Updates for Quarter 2

- **Appendix 1:** Sustainable Travel;
- **Appendix 2:** Green and Safe Spaces;
- **Appendix 3:** Right Skills;
- **Appendix 4:** The Newport Offer;
- **Appendix 5:** Strong Resilient Communities;

and determine if it wishes to make any comments to the Public Services Board.

1.2 To note the minutes of the Public Services Board held on 11 December, attached as **Appendix 6**.

2 Context

Well-being Assessment

- 2.1 The statutory guidance on the Well-being of Future Generations (Wales) Act 2015 (WFG Act) 'Shared Purpose – Shared Future' sets out a requirement for each Public Services Board (PSB) to prepare and publish an assessment of the state of economic, social, environmental and cultural well-being in its area no later than a year before it publishes its local well-being plan. One Newport PSB published its Local Well-being Assessment (now called the Community Well-being Profile) on 3 May 2017 and Members may recall that the Committee received it for information on 26 July 2017, as required by the statutory guidance.

Well-being Plan

- 2.2 The Guidance also requires that the Local Well-being Plan must be published no later than 12 months following each local government ordinary election. The Committee may recall receiving the Consultation draft of the Local Wellbeing Plan on 10 January 2018 and submitted its consultation response. Following the consultation, proposed amendments were presented to the PSB and agreed on 13 March 2018. The PSB agreed the final version of the Well-being Plan 2018-23 at the meeting on 1 May 2018 and in accordance with the statutory requirement that the PSB sends a copy of the final report to the Council's designated Scrutiny Committee for Partnerships this Committee received the final Plan at its meeting on 20 June for information. *(For information, a link to the Well-being Plan 2018-23 is provided in Section 8 of this report in the Background Papers.)*

Briefing upon Well-being Plan and Well-being Assessment

- 2.3 Members of the Committee may recall the recent Briefing provided upon Well-Being Plan and Well-Being Assessment Update in November 2018. *(For ease of reference, a link to the Briefing is provided in Section 8 of this report in the Background Papers.)*

Mid-Year / Quarter 2 Update

- 2.4 The Public Services Board noted the Quarter 2 Update reports from Intervention Leads on progress in delivering the Local Well-being Plan at its meeting on 11 December 2018.

*A link to the Agenda of the PSB meeting held on 11 December 2018 is provided in Section 8 of this report in the Background Papers. The minutes are attached as **Appendix 6** to this report for noting.*

- 2.5 This is the first report from the PSB reporting progress on delivery of the Well-being Plan to this Scrutiny Committee at the Mid-Year point, and a Year End report will also be submitted for scrutiny later in the year. It should be stressed that as this is the initial report, each intervention is at different stages, and while some interventions are narrative based, the development of a dashboard for each intervention, in line with the example provided for Sustainable Travel in Appendix 1 is planned for future reports.
- 2.6 The following PSB Intervention Leads/Sponsors have been invited to attend for the related cross-cutting interventions below:

Intervention:	PSB Intervention Lead and Invitee:
Sustainable Travel	Will Godfrey (Newport City Council)
Green & Safe Spaces	Huw Jakeway (South Wales Fire and Rescue Services)
Right Skills	Gary Handley (Coleg Gwent)
The Newport Offer	Will Godfrey (Newport City Council)
Strong Resilient Communities	Supt Ian Roberts (Gwent Police) Nicola Prygodzicz (ABUHB)

- 2.7 The Committee is advised that while the Intervention Leads are Public Services Board Members, most have not attended Scrutiny Committee previously. Although the Intervention Leads are from individual organisations, they have been invited as the Lead(s) for the specific Intervention they are leading on in partnership as Public Services Board Members and scrutiny questions should focus on their related partnership Intervention and not on individual organisations.

Performance Reporting

- 2.8 A Delivery and Performance Framework is in place to monitor performance going forward and is currently being reviewed to ensure:

- The sustainable development principle (long term; prevention; integration; collaboration; involvement of the Wellbeing of Future Generations (Wales) Act is being considered in the reporting process;
- A consistent approach for performance monitoring is being adopted across Gwent.

Full performance reporting in line with the review will commence from the end of quarter 3, while for Quarter 2 a progress summary of each of the interventions is reported in the Appendices listed in Section 3 below.

- 2.9 The Committee's attention is also drawn to Section 7 of this report upon the Wellbeing of Future Generations (Wales) Act, which has been developed in recent training by the Performance Team and now includes examples of the types of questions to assess whether the five ways of working are being considered.

3 Information Submitted to the Committee

- 3.1 The following are attached to for the Committee's consideration:

a) The Public Services Board Well-being Plan Progress Summaries for Quarter 2:

- **Appendix 1:** Sustainable Travel;
- **Appendix 2:** Green and Safe Spaces;
- **Appendix 3:** Right Skills;
- **Appendix 4:** The Newport Offer;
- **Appendix 5:** Strong Resilient Communities;

b) The Minutes of the Public Service Board Meeting held on 11 December 2018

- **Appendix 6.**

4. Suggested Areas of Focus

4.1 Role of the Committee

The role of the Committee in considering the report is to:

- Take a look back at how the Partnership has performed in its delivery of the Well-being Plan up to the end of Quarter 2;
- Assess and make comment on:
 - How well the PSB has delivered as a collaborative partnership on its objectives;
 - How effectively the Partners on the PSB worked together to deliver the Well-being Plan;
 - Mitigating actions put in place to address risks and not achieving objectives;
 - How the public were engaged with on the Well-being Plan, and how feedback has been used.
- In drawing its conclusions, the Committee should assess:
 - What was the overall conclusion on the information contained within the reports?
 - Is the Committee satisfied that it has had all of the relevant information to base a conclusion on the delivery of the Well-being Plan at the Mid-Year point?
 - What is its view upon the proposed development of a dashboard for each intervention in line with the example provided for Sustainable travel in Appendix 1?
 - Does the Committee wish to make any Comments to the Public Services Board?

4.2 Suggested Lines of Enquiry

In evaluating the delivery of the Well-being Plan at the Mid-Year stage, the Committee may wish to explore some of the following areas of focus which have been adapted from the Welsh Government Guidance on Scrutiny of the PSB relating to scrutiny of the Wellbeing Plan:

1. To what extent have actions been delivered within the timescales specified? How much progress has been made towards delivery of the Well-being Plan? How far have the PSB's expectations been met?
2. How effectively has the partnership worked together to achieve its objectives? What lessons has the PSB learned as a result of progress to date and how will they be fed back into the planning cycle?
3. What have been the resource implications of delivering on the Well-being Plan? How has working as a partnership maximised the resources available?
4. How has delivery as a partnership impacted on the delivery of the Well-being Plan in line with the sustainable development principles? What difference has working in partnership made to delivery?
5. What unintended consequences have arisen from delivering against the Well-being Plan up to Quarter 2? What are the main factors that have impacted upon delivery?
6. How is service user experience being used to assess performance of the partnership's delivery? What other methods are being used to evaluate effectiveness and impact of the Wellbeing Plan?

Section B – Supporting Information

5 Supporting Information

- 5.1 The Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards issued by Welsh Government in August 2017 states that:

“Research into the practice of collaborative or joint scrutiny in England and Wales identifies that arrangements are effective when they demonstrate the following characteristics:

Characteristics of effective partnership scrutiny:

- Scrutiny regards itself as a form of ‘critical friendship with positive intent’ in which scrutiny practitioners act as advocates for the success of joint working.
- Collaborative performance is evaluated from the citizen’s perspective.
- Strong efforts are made to understand the complexity of partnership arrangements and to facilitate learning about the culture and assumptions of different organizations.
- Scrutiny creates positive expectations by focussing on issues regarded as useful to the partnership or where there is consensus that ‘things need to change’.
- Scrutiny demonstrates intellectual independence and investigative rigour in all of its activities.
- Scrutiny demonstrates a positive impact by developing clear, timely, evidence-based recommendations aimed at enhancing collaborative performance.
- Scrutiny critically evaluates its own performance utilising partnership perspectives.

5.2 A link to the full Welsh Government Guidance is included in Section 8 of this report in the Background Papers for Members' information.

6 Links to Council Policies and Priorities

Well-being Objectives	Promote economic growth and regeneration whilst protecting the environment	Improve skills, educational outcomes & employment opportunities	Enable people to be healthy, independent & resilient	Build cohesive & sustainable communities
Corporate Plan Commitments	Thriving City	Aspirational People		Resilient Communities
Supporting Function	Modernised Council			

7 Wellbeing of Future Generations (Wales) Act

7.1 The Committee's consideration of the Well-Being Plan delivery up to Quarter 2 should consider how the Public Services Board is maximising its contribution to the five ways of working. The following are examples of the types of questions to consider:

5 Ways of Working	Types of Questions to consider:
Long-term The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.	What long term trends will impact upon the delivery of the Well-being Plan?
	How will changes in long term needs impact upon the delivery of the Well-being Plan in the future?
Prevention Prevent problems occurring or getting worse.	What issues are facing the PSB's service users at the moment?
	How is the PSB addressing these issues to prevent a future problem?
Integration Considering how public bodies' wellbeing objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.	Are there any other organisations providing similar / complementary services?
	How does the PSB's performance upon the delivery of the Well-being Plan impact upon the services of other public bodies and their objectives?
Collaboration Acting in collaboration with any other person (or different parts of the organisation itself).	Who has the PSB been working with to deliver the Interventions in the Well-being Plan?
	How is the PSB using the knowledge / information / good practice of others to inform / influence delivery of the Well-being Plan?
Involvement The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.	How has the PSB sought the views of those who are impacted by the delivery of the Well-being Plan?
	How has the PSB taken into account the diverse communities in decision making?

8. Background Papers

- [Welsh Government Guidance - Shared Purpose - Shared Delivery](#)
- [Welsh Government Guidance for Local Authority Scrutiny Committees on the Scrutiny of Public Services Boards](#) (Issued August 2017)
- [One Newport Public Service Board Wellbeing Plan 2018/23](#)
- [Report to the Public Services Board held on 11 December 2018 \(Report for Agenda Item 7 refers\)](#)
- [Well-being Plan and Well-being Assessment Update](#)
- [The Essentials - Wellbeing of Future Generation Act \(Wales\)](#)
- [Corporate Plan 2017-22](#)
- [Minutes of the Performance Scrutiny Committee - Partnerships Meeting on 26 July 2017](#)
- [Minutes of the Performance Scrutiny Committee - Partnerships Meeting on 10 January 2018](#)
- [Minutes of the Performance Scrutiny Committee - Partnerships Meeting on 20 June 2018](#)

Report Completed: 31 December 2018

Appendix 1

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Appendix 1: Sustainable Travel

The Sustainable Travel Group have met on three occasions in July, August and October. The group includes representatives from ABUHB, CAB (representing the third sector), Newport City Council, Natural Resources Wales, Public Health Wales, South Wales Fire & Rescue Service and Sustrans.

Actions to work on over the next 18 months have been agreed. These are listed below with progress made to date.

Steps	Actions	Progress to date	Plans for next quarter
1) PSB to become champions of sustainable travel, leading by example and reducing the public sector's contribution to air pollution. To include:			
a) Agree and implement a joint sustainable travel plan for all PSB organisations to encourage the use of public transport, walking and cycling	<ul style="list-style-type: none"> Collate all PSB organisation travel plans. Develop best practice guidelines for organisations to use. Develop a joint staff travel plan that could be adopted by different size organisations. 	Collation of travel plans is underway.	
b) PSB vehicle fleet to be ultra-low / zero emissions (5 yrs: 10%, 10 yrs: 50%, 25 yrs: 100%)	<ul style="list-style-type: none"> Undertake an audit of PSB organisations to ascertain vehicle numbers. 	Audit underway.	
	<ul style="list-style-type: none"> Engage with the Energy Saving Trust to support organisations to move to low emission vehicles. 	No progress to date.	Make links with the Energy Savings Trust
	<ul style="list-style-type: none"> Investigate the feasibility of shared cross organisational ultra-low / zero emission fleet vehicles. 	<p>Application for funding submitted for a Gwent regional study. The study will investigate the feasibility of shared cross organisational ultra-low/ zero-emission fleet vehicles. This study will also include grey mileage.</p> <p>This study could be linked to the Eco Stars work already underway (see</p>	Feasibility study to take place if the grant application is successful.

Steps	Actions	Progress to date	Plans for next quarter
		below)	
c) Be the voice for the local area for regional schemes impacting on travel choices and air quality	<ul style="list-style-type: none"> • Develop an ambitious sustainable travel plan for the city. • Engage with the Welsh Government and Transport for Wales. • All planning applications for “developments of significance” to be highlighted to the group to ensure that sustainable travel is considered. • Develop guidance for travel plans required for planning applications. • Plan for the opportunities that may arise when the M4 relief road. 	Regular meetings are taking place with the Welsh Government and Transport for Wales to highlight Newport’s ambitions re a Sustainable Travel City.	Local Transport plan to be reviewed and updated in line with the ambitions for the city.
d) Support the implementation of the new air quality supplementary planning guidance (SPG)	Air quality (AQ) SPG already in place.	Adopted in February 2018, the AQ SPG provides clear guidance to developers on what type of air quality assessment is required for a range of scenarios. Its aim is to manage a change to less polluting road vehicles.	There are no immediate plans in the next quarter to change the AQSPG, in the near future a sustainable travel tool kit will be produced that will complement the SPG.
	Consider active travel and electric vehicles when reviewing the existing parking SPG.	No progress to date.	Review to begin.
	Put in place air quality management area (AQMA) buffer zones.	As part of the AQSPG – planning buffer zones have been designated in Caerleon, Chepstow Road / Clarence Place / Caerleon Road and Malpas Road (south).	Additional AQMAs were declared in July 2018, some of which may benefit from AQMA planning buffers. A review of these will be conducted in the next quarter.
	Work with Welsh Government on the national air quality action plan.	No progress to date.	

Steps	Actions	Progress to date	Plans for next quarter
	Support the development of the Newport air quality action plan.	A draft city wide sustainable travel action plan has been developed which is currently under internal consultation. This will be used as a framework to produce targeted areas such as AQMAs.	An easily digestible consultation document will be produced ready for the public early in the new year. During or soon after the public consultation process consultation on site specific issues (AQMAs) will begin.
e) Use technology to reduce travel for people accessing services and travelling to work	<ul style="list-style-type: none"> Undertaken an audit of PSB organisations to ascertain what technology is in place and plans for the future. 	Audit underway.	
2) Create an environment where public transport, walking and cycling is prioritised. To include:			
a) Prioritise walking and cycling infrastructure	<ul style="list-style-type: none"> Improve pedestrian infrastructure by developing a pedestrian strategy across the city. Look at 20 mile hour zones in the future. 	For the future.	
b) Implement on street bike share across the city	Work with Cardiff and Next bike to implement a bike share scheme in Newport.		Make links with Cardiff, Next Bike and obtain funding to implement bike share scheme across the city.
c) Target active travel for the school run	Work with communities to implement the Safe Routes in Communities Programme in the St David's Primary school area.	<p>Workshops</p> <p>Engagement work and workshops with school, parents and local residents specifically focussed on addressing congestion issues at peak times, leading to development of initial design ideas have taken place.</p>	<p>Workshops</p> <p>3 workshops programmed with St David's school, focussing on areas identified as needing improvement to encourage higher levels of walking and cycling to school:</p> <ul style="list-style-type: none"> Route from Tredegar Park to school.

Steps	Actions	Progress to date	Plans for next quarter
		<p>'Pop-up' community mapping workshops took place at Tredegar Park and Maesglas local shops.</p> <p>Community mapping tool Tool developed and implemented capturing residents views on barriers to walking and cycling within Gaer, Maesglas and Duffryn areas. 52 on-line comments to date.</p> <p>Design - Installation</p> <ul style="list-style-type: none"> • Strategic approach and initial design concepts for area around school developed. • Identification of key locations in need of improvement and focus of future design workshops. 	<ul style="list-style-type: none"> • Improvement of existing bridge across railway line • Cardiff road crossings <p>2 pop-up workshops engaging with wider community are also planned at Maesglas shops and Harlech retail park – Tesco.</p> <p>Community mapping tool Engagement with key local employers including Statistics Office and IPO.</p> <p>Monitoring</p> <ul style="list-style-type: none"> • Automated speed volume counts for vehicle approach to school. • Baseline video analysis of area to front of school considering: • Formal and informal crossing behaviour, interaction between pedestrians and vehicles including yield rates of cars to pedestrians, and illegal parking. <p>Design - Installation</p> <ul style="list-style-type: none"> • Workshops focussed on developing design solutions to identified key locations. • Development of initial concept designs to feed into Newport Highways team.

Steps	Actions	Progress to date	Plans for next quarter
		<ul style="list-style-type: none"> Agreed broad approach for design focus, including discussions around internal design sign-off and procurement approaches. <p>Communications</p> <ul style="list-style-type: none"> Developed project web page. Regular twitter feeds through Sustrans and Newport City Council. 4000 leaflet drop within NP20 area of Newport. 	<p>Communications</p> <ul style="list-style-type: none"> Continued twitter and facebook posts. Project press release.
	Continue the good work undertaken at Ringland Primary on the Active Journeys Programme.	Those currently supported on the Active Journeys Programme are: <ul style="list-style-type: none"> St Patrick's RC Primary School. Ringland Primary School. St David's RC Primary School. 	Further sessions will take place in each school over the next three months.
	Investigate funding opportunities to increase active travel to and from school.		Healthy & Active Fund bid in progress.
	Develop resources that fit in with the curriculum to support schools.	Sustrans already have curriculum support materials freely available to all schools, available from their Website . Lesson Plans, Literacy & Numeracy Frameworks for KS2 & KS3 as well as Welsh Bacallaureate resources are popular downloads.	Work needs to be undertaken to re-align Sustran resources with the new Curriculum and Health & Wellbeing Area of Learning experience. This is dependent on funding being made available.
	Roll out support to other schools across Newport, use the Eco schools scheme and healthy schools to promote this across the city focusing on most congested areas near schools.	Sustrans encourage all schools to work towards Sustrans School Mark – that recognises excellence in active travel. The framework is free to adopt and has on-line support information. Criteria	Links to be made with Healthy Schools going forward.

Steps	Actions	Progress to date	Plans for next quarter
		within the Sustrans School Mark help schools achieve elements of both Healthy & Eco Schools, and vice versa.	
d) Tackle illegal parking and prioritise walking and cycling in highway design	To be reviewed once parking enforcement has been passed to the local authority in Sept 2019.	For the future	
e) Work with bus providers to implement a low emission bus fleet (5-10 yrs)	<ul style="list-style-type: none"> Develop a partnership with bus operators and support the low emission bus ULEV bid. Encourage lower emissions buses to be used in the most vulnerable air quality routes. Work with regional partners to implement integrated ticketing across the region. 	Newport Transport is currently trialling a fully electric bus on two routes between Bettws and the City Centre. Initial feedback from passengers has been positive.	
f) Develop low emission zones / clean air zones. (10-25 yrs)	For the future.		
3) Encourage the use of ultra-low /zero emission vehicles. To include:			
a) Support the installation of electric charging points across the city to encourage the use of electric vehicles (EV).	Work across Gwent on an EV Feasibility Study to identify the most appropriate locations for charging points across the city (this includes E bikes).	Specification agreed amongst PSB partners and tender issued. Tender returns currently being assessed.	Contract to be awarded and full study to be completed.
	Develop an EV strategy.	Review of available examples.	Discussion on appropriate approach / content for a OneNewport EV Strategy.
	Develop a Newport EV brand to encourage the installation of EV points in	For the future.	

Steps	Actions	Progress to date	Plans for next quarter
	commercial areas e.g. Tesco's.		
b) Support and encourage the Newport taxi fleet to move to zero / ultra-low emission taxis. (5-10 yrs)	For the future.		
c) Develop HGV / LGV fuel economy partnership scheme. (5-10 yrs).	Eco stars scheme to be in place from Sept 2018 to March 2019 to give free advice to HGV and haulage firms.	The scheme is now being offered to fleet operators in the city. This will initially target council lead servicers.	Once the council fleet / council associated fleets have been assessed the scheme will target the Caerleon and Caerphilly Road AQMA. It will also target large 'high profile' fleet operators in the city, such as the docks.

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Appendix 2: Green & Safe Spaces

The intervention leads Ceri Davies and Huw Jakeway together with intervention support team Emma Wakeham, Andy Robinson and Luke Maggs have met regularly. An intervention workshop was held on 30 August the following organisations were represented by circa 30 delegates:

ABUHB, Chater Housing, Duffryn Community Link, GAVO, Gwent Police, Gwent Wildlife Trust, Magor Marsh, Menter Iaith Casnewydd, Newport City Council (including Partnership, Policy & Involvement, Youth Services, Play Development, Children Services, Environmental Health, Supporting People, Regeneration) Newport City Homes, Newport Live, NRW, Princes Trust, Severn Estuary Partnership, Share Centre Stow Hill, South Wales Fire & Rescue Service, YMCA Newport.

The workshop delegates were asked to:

- Develop the actions and changes required to deliver the four short term steps planned for the first 5 years of the plan;
- Lay the foundations for the medium (5-10 years) and long term (10-25 years) steps in the plan;
- Agree a way for individuals and organisations to work together to deliver this change.

The main messages arising from the workshop were:

- A desire to stop planning and start doing;
- to build a momentum and encourage people to join and take ownership of the actions;
- to work with what's in place if its 'fit for purpose' we can always refine later if needed;
- to deliver through the 5 ways of working and using networks of public, private and third sector organisations;
- PSB partners supporting, and facilitating as well as delivering;
- Build on the enthusiasm get in some 'quick wins'.

The initial focus areas were to:

- Develop new community and LA 'green flag' greenspaces across Newport.
- Marketing and promotion of the greenspaces and assets across Newport.
- Build a portfolio of good practice, pilots and projects that deliver the green and safe spaces intervention.
- Promote green infrastructure across the city.
- Develop a green infrastructure strategy.

Immediate next steps:

- Write out to thank all participants include the raw detailed feedback and a copy of this summary PSB report and advising they are our intervention focus group, encourage others to be identified to join.
- Use the additional resources we've secured to kick off some of the partnership engagement work.
- Establish the core delivery group to help us take the actions forward.
- Keep the focus group involved through regular skype meetings and newsletter updates.
- Join Strong Resilient Community intervention workshop.

Since the workshop work has continued and is detailed in the table below:

Step (0-5 years)	Actions to meet the steps	Progress to date up until 30 th Sept	Plans for next quarter (Oct-Dec)
1) Develop a collaborative Newport wide green infrastructure vision and plan which is adopted and delivered by all PSB partners	Investigate and audit city centre Green Infrastructure (GI) and engage the local BID forum (Business District), local business consortiums and willing city centre partners around the use of retrofitting GI solutions to address the ASB issues, improve customer experiences/satisfaction, mitigate effects of poor air quality, increased climate change adaptation, improve resilience of urban wildlife and begin to change perceptions and generate pride in the area.	<p>← Agreed this action under the recent Green & Safe spaces stakeholder meeting after extensive partner discussion.</p> <p>Workshop notes were written up, and high-level aspirations communicated to partners and GI mapping examples produced</p>	<p>Once Ceri is back from leave, we will work with NCC PSB staff (Emma & her team) around how best to use our senior PSB representatives e.g. Ceri & Huw to take these co-owned GI aspirations to the local BID's</p> <p>** there should be a logical link developed between these PSB green & safe actions and the proposed Newport GI strategy, as well as the wider Newport offer" (cross cutting intervention)</p> <p>Agree future ways of working to deliver the Green & Safe theme</p>
	Develop a GI Strategy to support the implementation of key PSB priorities and planning policies and provide a coordinated, evidence backed approach. Include the delivery mechanism on a variety of cross cutting issues and themes, and focus on delivering benefits, and the longer-term vision of the PSB.	Secured significant financial and stakeholder support through NRW & NCC for a PSB secondment role to support this GI work	<p>Recruitment & appointment – develop work planning for the new staff support</p> <p>Role will be tasked with supporting the Green & Safe theme and helping deliver aspects of the GI strategy</p> <p>Break out Newport's section of NRW's GIS GI dataset (this hopefully will underpin a lot of the GI strategy work)</p>
	Produce a strategic plan for the whole county that will build upon the vision set out in the Wellbeing plan to draw together key aims and objectives and demonstrate how health and resilience of ecosystems can be maintained and	In addition to the above resources for the GI theme, we have met with Newport's LDP planning team, Newport countryside team and some other NCC officers around how best to produce a collective GI strategy in anticipation of the new PPW	<p>Research, and begin the co-production Newport's PSB GI strategy (Katie Godfrey: Lead)</p> <p>** our current view is these two actions amalgamate into one , underpinned by the</p>

Step (0-5 years)	Actions to meet the steps	Progress to date up until 30 th Sept	Plans for next quarter (Oct-Dec)
	enhanced for future generations, whilst simultaneously providing benefits to address local need and key issues for the city.	(planning policy wales) and the PSB aspiration around green & safe spaces During this meeting we also agreed the aspiration to co-produce Wales's first PSB GI strategy	GI strategy production
2) All PSB partners can clearly articulate and demonstrate the benefit of green infrastructure in their services and are working together to maximise tangible benefits (measured and set from the data & trend analysis)	Develop a strategic Newport wide marketing and communications plan for the green and safe spaces intervention. Strategic assessment of Newport's quality greenspaces and key assets with a view to improving the promotion, communication and general data driven marketing of sites, activities and benefits.	Green & Safe meeting discussed this possible option	Depending on the skillset of the new role/staff resource this may form part of the work programme. Speak with Newport Live and wider PSB partners around sharing joint Marketing and comms resources
	Build a portfolio of existing good practice, pilots and projects underway in Newport and promote these and support them going forward bring out the green and safe theme.	Begun collating information around key projects to research for the PSB theme e.g. <ul style="list-style-type: none"> • Edible Maindee; • Dyffryn Project; • Mini police/rangers; • Sustrans community mapping; 	This will form part of the new role/staff work programme
3) Identify and apply a preventative approach to targeting crime, antisocial behaviour and challenging negative perceptions	Some additional part-time support for the green and safer theme to be funded by NRW and working with Sean from SWFRS and NCC working with existing safer groups and community groups to support communities to take back ownership of the green spaces making them less	The resource requirements have been secured and we are currently in the process of sorting out the governance, finance and recruitment procedures for the new post. However, we do not envisage this new post leading on this area of work, more supporting existing	Recruit and appointment this new role to support and engage with stakeholders (sift planned for 21 st Nov) Provisional meeting planned for 27 th (see point 4) November to discuss greenspaces across Newport

Step (0-5 years)	Actions to meet the steps	Progress to date up until 30 th Sept	Plans for next quarter (Oct-Dec)
that deter people from using green spaces and parks.	attractive for ASB.	partnerships and seeking out appropriate lead	
	Work with community councils to develop initiatives to deter misuse of green spaces.	No progress to date	Investigate opportunities as part of the new appointee workplan
	Identify longer term projects to tackle tricky issues such as off-road biking.	No progress to date	
4) Maintain, promote and mobilise people and communities to use green spaces for recreation and physical activity.	Increase the number of green flag/community green flag sites across Newport: develop a protocol; work with communities to select new sites; support applications; identify potential funding; seek accreditation.	Meeting arranged with CLAS and other Greenflag partners to look at possibilities of increasing the numbers of community green flags in Newport: <ul style="list-style-type: none"> • What is entailed? • How much this will cost? • Who will do the work& how will we resource it? • When & where can it be delivered? 	Depending on outcome of this partnership meeting (27 th Nov), intention is to begin looking at options for Newport around selection of sites for GF and accreditation options.

Appendix 3: Right Skills

The Board members are Coleg Gwent, GAVO, University of South Wales, Newport City Council (Education and Community Regeneration), ABUHB, representative of Newport secondary schools, representative of Newport primary schools, Careers Wales, JobCentre Plus, National Training Federation for Wales and Y Fforwm Iaith. Representatives of other employers and the third sector will also be considered for invitation to the board.

There have been three meetings of the Board: on 19th July, 9th October and 14th November. The meeting on 14th November took the form of a workshop discussion to identify potential actions to address the steps in Year 1. Work is now underway to finalise the actions and membership of project groups to deliver them.

Key projects to be delivered in Year 1 are:

- Development of the Newport Commitment ensuring young people are provided with support, choices and opportunities to make a successful transition from school to ongoing education, training and work.
- Model for a shared PSB Apprenticeships Scheme
- A Digital Schools Conference (with Newport Economic Network)
- A STEM /construction sector careers & skills event
- Development of the “ask” of investors / companies / construction companies in terms of skills development and recruitment need
- Work with schools on their Careers work and the support schools /young people need.

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Appendix 4: The Newport Offer

There are very strong links between the Newport Offer aspiration to change perceptions and raise the profile of the city and the work of Newport Economic Network and Newport Destination Management Group (DMG). A meeting of the intervention leads, the Chair of the Destination Management Group and Newport City Council Strategic Director - Place has taken place to discuss how the work should best join up to achieve the greatest impacts for the city.

With supporting activity, the intention is to:

- Develop a new promotional web presences for visitors / residents, and one for inward investment
- Develop marketing materials with consistent positive messaging appropriate for a growth city.

Other work undertaken to date includes:

- Stakeholder mapping
- Work to define the baseline data and the expected key performance indicators (KPIs) and secondary performance indicators (PIs) for TNO. KPIs and PIs will need to demonstrate progress in changing perceptions of residents, stakeholders, the business community and investors, tourism and leisure.
- Utilising the 6 short term Steps defined in the Wellbeing plan, documenting
 - Why the action is necessary
 - What the action will involve
 - How it will contribute to changing the perception of Newport and the outcomes the actions will achieve

The Newport Offer Board is likely to be made up of a core group of 5-6 representing the audiences the work of The Newport Offer is targeted at.

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Appendix 5: Strong Resilient Communities

The two leads met on 3rd September 2018 and the Strong Resilient Communities Intervention Board met for the first time on 19th September.

The Intervention Board agreed to concentrate initially on:

- a. building on the work taking in place in Ringland, with a focus on community hubs, community engagement and empowerment, community assets and support for community groups
- b. develop and promote an overarching volunteering programme

Work on these activities will unlock the other short-term steps identified in the Wellbeing Plan for this intervention and will extend the place based approach first developed in Pillgwenlly.

The intention is to adopt a place based approach building on and further integrating the ongoing work on the Ringland Neighbourhood Hub, Newport City Homes' regeneration of Ringland district centre, new health-care facilities and the work on Serious and Organised Crime/community resilience. The Intervention Board will ensure stronger collaboration and integration between service providers at the local level so that services are 'delivered around families'.

The work will be evidence-based, asset-based and will use community wellbeing profiles, spatial data and customer insight.

A stakeholder workshop will be held in January 2019 to involve local agencies and community organisations in the development of the work programme.

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Appendix 6

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Minutes **Newport Public Services Board**

Date: 11 December 2018:

Time: 10.00 am, Coleg Gwent, City of Newport Campus

Present:

Statutory Partners:

Newport City Council: Councillor D Wilcox (in the Chair), W Godfrey (Chief Executive)

Aneurin Bevan University Health Board (ABUHB): S Aitken

South Wales Fire and Rescue Service: S Jenkins

Natural Resources Wales: S Morgan

Invited Partners:

Welsh Government: A John

Office of the Police and Crime Commissioner: E Thomas

Heddlu Gwent Police: I Roberts

Probation Service: D Jones

Coleg Gwent: Gary Handley

Gwent Association of Voluntary Organisations: M Featherstone

Newport Third Sector Partnership: C Lane

Newport Live: S Ward

Officers:

T McKim (NCC Partnerships Manager), N Dance (PSB Co-ordinator), Dr Emily Warren (ABUHB), R Haycock (VAWDASV)

	Agreed – To receive the minutes.	leads
7	<p>Annual Report arrangements</p> <p>The Board received a report on the requirement for a Well-being Plan Annual Report to be published by 3rd July 2019.</p> <p>Members considered the best format in view of the stage of implementation for each of the interventions within the Plan.</p> <p>It was agreed to include photography and narrative to enable the Report to be used as a communications tool.</p> <p>Agreed:</p> <ol style="list-style-type: none"> I. Note the set of requirements for the annual report; II. Note the timetable for developing, agreeing and publishing the annual report. 	Intervention Leads
8	<p>GAVO Community Voice Engage Report</p> <p>The Board received a presentation and report from M Featherstone on the work of the Big Lottery funded Community Voices engagement and participation project.</p> <p>Members noted the positive benefits of this work and questioned how it could be sustained following the cessation of lottery funding support.</p> <p>Agreed:</p> <ol style="list-style-type: none"> I. Receive the Community Voices reports and note the work undertaken to increase the involvement of specific groups and community organisations in the design and delivery of services. II. Acknowledge the success of the projects in increasing the capacity and confidence of their members to engage with the statutory sector. III. Intervention leads to include third sector representation in delivering the Well-being Plan and consider the role the third sector can play in engaging with and involving local communities. IV. The Third Sector Partnership to consider how the projects can be taken forward following the cessation of BL funding. 	Intervention leads M Featherstone / C Lane
9	<p>VAWDASV Annual Report</p> <p>R Haycock presented the VAWDASV Annual Report</p> <p>The five Gwent PSBs discharged statutory responsibilities under the VAWDASV (Wales) Act 2015 through the Gwent VAWDASV Partnership Board. The Partnership Board's annual report was provided to the PSBs following agreed governance and reporting in 2017.</p>	

	Agreed – To note the VAWDASV Annual Report	
10	<p>Welsh Government Affordable Housing Review (summary of responses)</p> <p>The Board received an update on the progress of the Welsh Government review into affordable housing supply and the contribution being made by the local authority and its partners.</p> <p>Agreed:</p> <ol style="list-style-type: none"> I. Note the summary of NCC and CHC responses to Welsh Government's affordable housing review. II. Consider housing matters in Newport at a future meeting. 	
11	<p>Forward Work Programme</p> <p>The Forward work programme was submitted for information.</p> <p>The Chair reminded partners that they have the opportunity to submit items for the agenda.</p>	All
12	<p>Meeting dates</p> <ul style="list-style-type: none"> • 10 am 12 March 2019 (Raglan Barracks) • 1.30 pm 20 March 2019: Board development training with Academi Wales • 10 am 11 June 2019 (University of South Wales, City Campus) • 10 am 2 October 2019 • 10 am 10 December 2019 (The Friars, Royal Gwent Hospital) 	All to note



Scrutiny Report

Performance Scrutiny Committee – Partnerships

Part 1

Date: 9 January 2019

Subject Scrutiny Adviser Report

Author Scrutiny Adviser

The following people have been invited to attend for this item:

Invitee:	Role
Meryl Lawrence (Scrutiny Adviser)	Present the Committee with the Scrutiny Adviser Report for discussion and update the Committee on any changes.

Section A – Committee Guidance and Recommendations

Recommendations to the Committee

The Committee is asked to:

1. Committee’s Work Programme:

Consider the Committee’s Forward Work Programme Update (**Appendix 1**):

- *Are there any amendments to the topics scheduled to be considered at the next two Committee meetings?*
- *Are there any additional invitees that the Committee requires to fully consider the topics?*
- *Is there any additional information that the Committee would like to request?*

2. Action Plan

Consider the Actions from the meeting on 7 November 2018 (**Appendix 2**):

- *Note the responses for the actions;*
- *Determine if any further information / action is required;*
- *Agree to receive an update on outstanding issues at the next meeting.*

3. Information Reports

Note any information reports that have been circulated to the Committee this month. (None)

4. Scrutiny Letters/ Public Services Board Minutes

Note any Scrutiny Letters that have been sent, and any responses received. (None)

2 Context

Background

- 2.1 The purpose of a forward work programme is to help ensure Councillors achieve organisation and focus in the undertaking of enquiries through the Overview and Scrutiny function. Effective work programming is essential to ensure that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services.
- 2.2 Further information about the work programming process, including the procedures for referring new business to the programme, can be found in our Scrutiny Handbook on the Council's Scrutiny webpages (www.newport.gov.uk/scrutiny).
- 2.3 The Centre for Public Scrutiny's Good Scrutiny Guide recognises the importance of the forward work programme. In order to 'lead and own the process', it states that Councillors should have ownership of their Committee's work programme, and be involved in developing, monitoring and evaluating it. The Good Scrutiny Guide also states that, in order to make an impact, the scrutiny workload should be co-ordinated and integrated into corporate processes, to ensure that it contributes to the delivery of corporate objectives, and that work can be undertaken in a timely and well-planned manner.

Forward Work Programme Update

- 2.4 The Committee's work programme was set in June 2018, including estimated timescales for when the reports will be considered by the Committee. This programme is then managed and implemented by the designated Scrutiny Adviser for this Committee under the direction of the Committee Chairperson.
- 2.5 Attached as **Appendix 1** is the Committee's Forward Work Programme Update: The Committee is asked to consider
- *Any amendments to the topics scheduled to be considered at the next two Committee meetings?*
 - *Are there any additional invitees that the Committee requires to fully consider the topics?*
 - *Is there any additional information that the Committee would like to request?*

The Committee agreed to keep a degree of flexibility within its work programme to enable the Committee to respond to urgent / emerging issues. This item is an opportunity for the Committee members to raise any suggested amendments to the Work Programme.

Action Sheet – 7 November 2018

- 2.6 Attached at **Appendix 2** is the action sheet from the Committee meeting on 7 November 2018. The responses to completed actions are included in the table.
- 2.7 The actions that do not have a response will be included on the Action Sheet at the next meeting to ensure that the Committee can keep track of outstanding actions.

Information Reports

- 2.8 No information reports have been circulated to Committee this month.

Scrutiny Letters / Public Services Board Minutes

- 2.9 The Minutes of the Public Services Board held on 11 December 2018 are attached as **Appendix 6 to Item 5 of the Agenda** for Members' information.

3 Information Submitted to the Committee

3.1 The following information is attached:

Appendix 1: The Committee's Forward Work Programme Update;

Appendix 2: Action Sheet – 7 November 2018 Committee meeting;

4. Suggested Areas of Focus

Role of the Committee

The role of the Committee in considering the report is to:

- **Forward Work Programme Update - Appendix 1**
Consider:
 - Are there any amendments to the topics scheduled to be considered at the next two Committee meetings?
 - Are there any additional invitees that the Committee requires to fully consider the topics?
 - Is there any additional information that the Committee would like to request?
- **Action Sheet – 7 November 2018 Committee Meeting - Appendix 2**
 - Consider the responses to the actions from the meeting;
 - Are you satisfied that you have received the necessary information?
 - Are there any further issues arising from the responses that you would like to raise?
 - For the actions that do not have responses – these actions will be rolled over to the next meeting and reported back to the Committee.
- **Scrutiny Letters / Public Services Board Minutes – 11 December 2018**
 - Note the content of the PSB Minutes of the Meeting held on 11 December 2018 as attached as Appendix 6 of Item 5 on the Agenda.

Section B – Supporting Information

5 Supporting Information

- 5.1 The Corporate Assessment, and the subsequent [follow up assessment](#) provide background information on the importance of good work programming. Specific reference is made to the need to align the Cabinet and Scrutiny work programmes to ensure the value of the Scrutiny Function is maximised.
- 5.2 The latest Cabinet work programme was approved by the Cabinet on a monthly basis for the next 12 months and includes the list of reports scheduled for consideration. Effective forward planning by both Cabinet and Scrutiny needs to be coordinated and integrated in relation to certain reports to ensure proper consultation takes place before a decision is taken. A link to the Cabinet work programme is provided [here](#) to the Committee as part of this report, to enable the Committee to ensure that the work programmes continue to reflect key decisions being made by the Cabinet.

6. Links to Council Policies and Priorities

- 6.1 Having proper work programming procedures in place ensures that the work of Overview and Scrutiny makes a positive impact upon the Council's delivery of services, contributes to the delivery of corporate objectives, and ensures that work can be undertaken in a timely and well-planned manner.
- 6.2 This report relates to the Committee's Work Programme, Actions from Committee's and Information Reports that support the achievement of the Scrutiny Committee, in accordance with the Law and Regulation Service Plan, Objectives, Actions and Measures and the Wellbeing objectives:

Well-being Objectives	Promote economic growth and regeneration whilst protecting the environment	Improve skills, educational outcomes & employment opportunities	Enable people to be healthy, independent & resilient	Build cohesive & sustainable communities
Corporate Plan Commitments	Thriving City	Aspirational People		Resilient Communities
Supporting Function	Modernised Council			

7 Wellbeing of Future Generation (Wales) Act

- 7.1 The Wellbeing of Future Generations Act 2015 which came into force in April 2016 sets the context for the move towards long term planning of services.
- 7.2 **General questions**
- How is this area / policy affected by the new legislation?
 - How will this decision / policy / proposal impact upon future generations? What is the long term impact?
 - What evidence is provided to demonstrate WFGA has been / is being considered?
 - Evidence from Community Profiles / other data?
 - Evidence of links to Wellbeing Assessment / Objectives / Plan?
- 7.3 **Wellbeing Goals**
- How are the Wellbeing goals reflected in the policy / proposal / action?
 - *A prosperous Wales*
 - *A resilient Wales*
 - *A healthier Wales*
 - *A more equal Wales*
 - *A Wales of cohesive communities*
 - *A Wales of vibrant culture and thriving Welsh language*
 - *A globally responsible Wales*
- 7.4 **Sustainable Development Principles**
- Does the report / proposal demonstrate how as an authority we are working in accordance with the sustainable development principles from the act when planning services?
 - **Long Term**
The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs
 - **Prevention**

How acting to prevent problems occurring or getting worse may help public bodies meet their objectives

- **Integration**
Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies
- **Collaboration**
Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives
- **Involvement**
The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

8 Background Papers

- [The Essentials - Wellbeing of Future Generation Act \(Wales\)](#)
- [Corporate Plan 2017 - 2022](#)
- The Corporate Assessment and [follow up assessment](#).
- [Reports and Minutes of One Newport Public Services Board Meetings](#)

Report Completed: 31 December 2018

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Appendix 1

**Performance Scrutiny Committee – Partnerships
– Forward Work Programme Update**

Wednesday, 6 March 2019 at 5pm		
Topic	Information Required / Committee's Role	Invitees
<p>Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy</p>	<p>Performance Monitoring of progress of implementation /delivery</p> <p>Noting the statutory role of the Local Authority for this strategy, the Committee agreed to include an update on this on its work programme for a years' time, to assess the progress of its implementation and how it has impacted on Newport. When this update is presented to the Committee, it was requested that Representatives from the Partnership Board be invited to attend alongside the Officers from NCC.</p>	<p>Head of Children and Young People Services</p> <p>Corporate Safeguarding Manager</p> <p>Strategic Director – People</p> <p>Appropriate Partner Representatives</p>
<p>Education Achievement Services (EAS) Business Plan</p>	<p>Performance Scrutiny – of the EAS Partnership and its achievement of the objectives within the Business Plan and consider the impact of the plan for communities within Newport</p> <p>The Business plan is the regional strategic plan for accelerating educational outcomes during 2017-2018. It sets out the priorities, programmes and outcomes to be achieved by the Education Achievement Service on behalf of the South East Wales Consortium. The South East Wales Consortium is required to submit to the Welsh Government a three-year Business Plan that will be updated annually and the local authorities Scrutiny Committees are consulted as part of this process.</p>	<p>EAS Representative</p> <p>Chief Education Officer</p> <p>Deputy Chief Education Officer</p> <p>Strategic Director - People</p>

**Performance Scrutiny Committee – Partnerships
– Forward Work Programme Update**

Wednesday, 3 April 2019 at 5pm		
Topic	Information Required / Committee's Role	Invitees
Regional Area Plan 2018 -19	<p>Monitor the 2018-19 Regional Area Plan of the Gwent Regional Partnership Board (comprising Aneurin Bevan Health Board and the five Local Authorities within the former Gwent area)</p> <p>The Social Services and Wellbeing (Wales) Act places a statutory duty on local authorities and health boards to produce a Regional Area Plan setting out the how the priorities identified in the statutory regional population needs assessment (PNA) in relation to people requiring care and support, will be delivered in partnership and through integrated working.</p>	<p>Strategic Director – People</p> <p>Head of Children and Young People</p> <p>Head of Adult and Community Services</p> <p>Gwent Regional Partnership Board Representatives</p>
Shared Resource Services	<p>Performance Scrutiny – Effectiveness of Partnership Arrangements</p> <p>No statutory obligation to scrutinise this partnership.</p> <p>The Committee received a performance update in April 2018 and decided to monitor in 12 months.</p>	<p>SRS Chief Officer</p> <p>Head of People and Business Change</p> <p>Digital Services Manager</p> <p>Digital Information Project Officer</p>

Scrutiny Committee Briefings		
Topic:		Timescale:
Well-being Plan	<p>Informal Briefings at key stages from PSB Officers including:</p> <ul style="list-style-type: none"> - Preview of Annual Wellbeing Plan. 	To be arranged in February / March
Newport LIVE	Overview of the partnership arrangements.	To be arranged in Feb / March (following postponement from 27 Sept due to the number of apologies received)
NORSE	Overview of the partnership arrangements.	
Wastesavers	Overview of the partnership arrangements.	To be arranged in March /April

Performance Scrutiny Committee - Partnerships

ACTION SHEET – 25 July 2018

	Agenda Item	Theme / Topic	Action	Responsibility	Outcome
2	Public Services Board - Single Integrated Plan Annual report 2017-18		The Committee requested the following additional information:	Scrutiny / Partnerships	Actioned – A more detailed note upon the information requested emailed to Committee Members.
		Health and Wellbeing Theme	<ul style="list-style-type: none"> • More information on Health based projects in schools for the Committee Members, for this to be disseminated all Members. This would be of specific relevance to those Members who had positions on school governor boards 		
3		Safe and Cohesive Theme	<ul style="list-style-type: none"> • An update on what is being done to combat the use of Nitrous Oxide which is being purchased online, following feedback on the outcomes of discussion with Partners 		Actioned - Information requested emailed to Committee Members.

ACTION SHEET – 7 November 2018

	Agenda Item	Action	Responsibility	Outcome
1	Minutes of Meeting held on 25 July 2018	The minutes of the meeting held on 25 July 2018 were approved as a true and accurate record, subject to the following amendment: <i>Item 3 ‘ Public Services Board – Single Integrated Plan Annual Report 2017/18 – The Thee Lead informed the Committee that these figures were just from the Partnership work completed and did not include Health Board only work.</i>	Scrutiny Team	Actioned – Minute amended and published.
2	Cardiff Capital Region City Deal Joint Scrutiny Cttee Update	The Committee requested the Presentations to Members of the Committee, and the Minutes of the Joint Scrutiny Committee once they become available.	Scrutiny Team and Joint Scrutiny Support Officer	Actioned – Presentations emailed to Members of the Committee. Minutes will follow upon publishing.

APPENDIX 2

	Agenda Item	Action	Responsibility	Outcome
3	Scrutiny Adviser Report	<p><u>Forward Work Programme Update:</u> The Committee requested that:</p> <ul style="list-style-type: none">a) Appropriate Partner Representatives e.g. Police, Public Health / PSB, be invited for the VAWDASV Strategy Update on 6 March;b) The start time of the Well-being Plan and Well-being Assessment Briefing scheduled for 21 November be amended to 5pm;c) The Briefing upon NORSE and Newport LIVE be rescheduled between January and April 2019 on a Wednesday at 5pm, but not the week of Council.d) A Briefing on an Overview of the Wastesavers Partnership be added be scheduled by April 2019	Scrutiny Team & Appropriate Lead Officers	The Committee's Forward Work Programme has been updated to take account of the Committee's requests and discussions regarding availability for scheduling the Briefings are underway.